



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, AUGUST 16, 2023
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M. Brunson
Vice Mayor Brandon Smith
Commissioner Marvin Price
Commissioner Joy B. Smith
Commissioner Dr. Katrina V. Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per **Resolution No. 2012-43**. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Commendation: BSO CSIA Tammy Hughes on Her Retirement**
 - 2. Citizens Academy Graduation Certificate Presentation**
 - 3. Entrepreneurial Training Workshop Certificate of Completion**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 - 1. Law Enforcement’s Monthly Statistics Report and Summer Splash Traffic Enforcement Results**
[WP-MONTHLYSTATS-07-2023 and Summer Splash 2023 Combined](#)
- 9. APPROVAL OF MINUTES**
 - 1. May 17, 2023 - Regular Commission Meeting Minutes**
[05-17-23 - Regular Commission Meeting Minutes](#)
 - 2. June 7, 2023 - Budget Workshop Minutes**
[06-07-23 - Budget Workshop Minutes](#)
- 10. RESOLUTIONS – CONSENT ITEMS**
 - 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AMENDING RESOLUTION 2022-168 TO GRANT GOOD SHEPHERD MISSIONARY CHURCH, INC. ADDITIONAL TIME TO OBTAIN COMPLIANCE WITH THE CITY OF WEST PARK’S CONDITIONS OF APPROVAL FOR THE PROPERTY LOCATED AT 5801 W HALLANDALE BEACH BOULEVARD, WEST PARK,**

FLORIDA; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-123)

[RESO. 2023-123 - West Park - Extension of Time to Comply with Special Exception \(Good Shepherd Missionary Church\)](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF WEST PARK FOR A SURTAX FUNDED MUNICIPAL TRANSPORTATION PROJECT REGARDING PROJECT NO. 002 FOR PEDESTRIAN STREET LIGHTING ALONG STATE ROAD 7 BETWEEN COUNTY LINE ROAD AND PEMBROKE ROAD; PROVIDING EFFECTIVE DATE

(Resolution 2023-124)

[RESO. 2023-124 - West Park - Executing First Amendment to ILA for Project No. 002 Pedestrian Street Lighting](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED LED LIGHTING AGREEMENT BETWEEN FLORIDA POWER & LIGHT COMPANY AND THE CITY OF WEST PARK FOR A SURTAX FUNDED MUNICIPAL TRANSPORTATION PROJECT: WEST PARK PROJECT NO. 002 PEDESTRIAN STREET LIGHTING ALONG STATE ROAD 7 BETWEEN COUNTYLINE ROAD AND PEMBROKE ROAD; PROVIDING EFFECTIVE DATE

(Resolution 2023-125)

[RESO. 2023-125 - West Park - Executing FPL LED Lighting Agreement](#)

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A GRANT AGREEMENT BETWEEN NATACHA MICHEL AND THE CITY OF WEST PARK FOR THE CITY'S MINOR HOME REPAIR PROGRAM; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-126)

[RESO. 2023-126 - West Park - Executing Minor Home Repair Grant Agreement - Natacha Michel](#)

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A GRANT AGREEMENT BETWEEN TERESA BANKSTONE AND THE CITY OF WEST PARK FOR THE CITY'S MINOR HOME REPAIR PROGRAM; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-127)

[RESO. 2023-127 - West Park - Minor Home Repair Program - Teresa Bankstone](#)

6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A GRANT AGREEMENT BETWEEN TRUDEL PATTERSON AND THE CITY OF WEST PARK FOR THE CITY'S MINOR HOME REPAIR PROGRAM; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-128)

[RESO. 2023-128 - West Park - Executing Minor Home Repair Grant Agreement - Trudel Patterson](#)

11. RESOLUTIONS – NON CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING REPRESENTATIVES FROM THE CITY COMMISSION TO THE GOVERNING BOARD OF THE SOLID WASTE DISPOSAL AND RECYCLABLE MATERIALS PROCESSING AUTHORITY OF BROWARD COUNTY, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-129)

[RESO. 2023-129 - West Park - Appointing Representatives to Solid Waste Authority](#)

12. RESOLUTIONS – (PUBLIC HEARING)

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A FY2023-2024 GRANT APPLICATION TO THE STATE OF FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) FOR MARY SAUNDERS PARK RENOVATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-130)

[RESO. 2023-130 - West Park - FRDAP Grant Submission 2023-2024 Mary Saunders Park Renovations](#)

13. ORDINANCES - FIRST READING

14. ORDINANCES - SECOND READING (PUBLIC HEARING)

15. CITY MANAGER’S REPORT

1. **BSO Revised Budget Consideration Due to Florida Retirement System Rate Change**

[ITEM 15-1 - BSO Revised Budget Consideration Due to Florida Retirement System Rate Change](#)

2. **Collaboration with FPL for Hurricane Preparedness Meal Kits for Seniors**

[ITEM 15-2 - Collaboration with FPL for Hurricane Preparedness Meal Kits for Seniors](#)

3. **2023 TD Ready Challenge Grant**

[ITEM 15-3 - 2023 TD Ready Challenge Grant](#)

4. **Monthly Free Fresh Food Giveaway**

[ITEM 15-4 - Free Fresh Food Giveaway - August 26, 2023](#)

5. **Monthly Budget Report**

[ITEM 15-5 - Budget Report - June-July, 2023](#)

16. OLD BUSINESS

17. NEW BUSINESS

18. FUTURE AGENDA ITEMS

19. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS / ANNOUNCEMENTS

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.